

# LIBERTY TOWNSHIP RECREATION COMMISSION

## Reorganization Meeting Minutes January 22, 2019

The meeting was called to order by Committee Liaison Peter Karcher at 6:08 pm in accordance with the Open Public Meetings Act.

### Roll Call

Present: Amanda Loguidice, Ian Denzer-Weiler, Kelsey Nauta, Kat Boger, Cathy O'Byrne, Jennifer Pandorf (alt #1), Peter Karcher (Liaison)

Absent: Andy Cassini, Wayne Spangenberg, Vacancy (Alt #2)

### Reorganization

Nominations for Chair – Ms. Loguidice was nominated by Ms. Pandorf, seconded by Ms. O'Byrne. All in favor.

Nominations for Vice Chair – A motion to nominate Kelsey Nauta was made by Ms. O'Byrne, seconded by Ms. Loguidice. All in favor.

2019 Meeting Dates – Discussion ensued regarding switching the night of the monthly meeting to the fourth Monday of each month at 6pm. A motion was made by Ms. Loguidice to approve the meeting dates, seconded by Ms. Pandorf. All in favor.

Sports Commissioners:

Baseball – Wayne Spangenburg

Basketball – Pat Burke

Soccer – Lauren Maza

Subcommittees:

Community Day – Amanda Loguidice, appointed 11/18

Rosenkrans Award – Cathy O'Byrne

Summer Recreation – Emilia Thompson, Shannon Schaaf

Parks & Recreation Areas – Beach/Boat Launch – Kat Boger, Shannon Schaaf

Adult Community Recreation Coordinator – Amanda Loguidice

Disciplinary – Chair, Sport Commissioner, Coach

Policies and Finances – Amanda Loguidice and Cathy O'Byrne

**Approval of Minutes:** A motion was made by Ms. Loguidice to accept the minutes from December 18, 2018 and the above noted panel of volunteers for Commissioners and Subcommittees, seconded by Ms. O'Byrne. All in favor.

**Communications:** Resignation letter received from Suzanne Buchanan. The Commission thanks her for dedication and volunteerism.

### Reports

Adult Recreation: Yoga has been well attended. Discussion ensued regarding organizing a movie night for the summer season. Amanda received two quotes from companies. A motion was made by Jennifer, seconded by Cathy to approve moving forward with the vendor who quoted for \$604 movie night package, which includes staff, inflatable screen, and sound system. The Commission will provide the movie. All in favor.

Background Checks: None

Baseball: Registration available through Colonial Little League and Independence.

Basketball: Season is going well. No update.

Beach: Applications are due February 22 for lifeguard and Beach manager positions. Tentative lifeguard training the first weekend in June.

Community Day: Community Day will be held on Saturday, June 8<sup>th</sup>. Rain Date is June 9<sup>th</sup>. Still awaiting response from a few vendors for quotes for amusements and fireworks. Discussion ensued regarding music and switching up the bands for 2019.

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Concession Stand: No report.

Disciplinary: None

Finances: 2019 Budget request discussed. Commission discussed moving funds from several different line items to cover increase in costs in other areas of the budget. Cathy and Amanda will work with Ms. Schaaf to reevaluate the budget and submit. The Commission has agreed to request the same funds as what was received in 2018.

Free Union Fields: None.

Policies: Beach Opening Checklist was tabled until next meeting. Employee Reimbursement Policy was discussed. The Recreation Assistant will pass on to the Municipal Attorney and Township Committee for feedback before finishing the draft.

Rosenkrans Award: None

Soccer: None

Softball: Registration available through Independence.

Summer Recreation Program: Applications will be due for summer positions by February 22. Ms. Schaaf will coordinate CPR/First Aid Certification training with the Director as season approaches.

Recreation Commission Members: None

Recreation Commission Chair: New members are needed

#### Unfinished Business

Cooking Class Update: This program is not able to be hosted through the Recreation Commission, unless the instructor has insurance.

Summer Employment Interview and Hiring timeline: Ms. Schaaf has sent an email to all those involved in the hiring process to present a timeline for interviews and recommending hires.

#### New Business

Newsletter Blurb: Ms. Schaaf will draft and send to the Clerk for inclusion in the newsletter.

Kayak/SUP Rental this summer at Mt. Lake: Information will be presented at the next meeting.

Public Comment: None

Adjournment at 7:02 pm.

Approved 2/25/19